

CITY OF TUALATIN

Classification Description

Job Title: Parks Maintenance Technician II
Department: Operations
Reports To: Parks Maintenance Supervisor
FLSA Status: Non-Exempt

SUMMARY: Performs a wide variety of manual, semi-skilled and skilled tasks in the maintenance of City parks, greenways, creeks, riverbanks, wetlands, street trees, and bike paths. Performs general beautification projects on and around all municipal buildings and parking lots.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Performs general grounds keeping and landscaping duties in City parks and municipal buildings and grounds including mowing, edging, fertilizing, watering, planting, pruning, pesticide application, raking and weed control.

Performs assorted park maintenance and construction activities such as constructing brick walkways, sidewalk extensions, underground drainage and irrigation systems and soil retention walls.

Performs routine preventative and field maintenance of grounds keeping and custodial equipment such as lawn mowers and small engine equipment.

Rebuilds or reconstructs park playground equipment. Monitors condition and safety of playground equipment and fountains, makes repairs as necessary.

Safely applies and provides for safe storage and disposal of pesticides. Maintains necessary records of pesticide use.

Operates a wide variety of light and heavy equipment.

Monitors and collects water samples, maintains appropriate levels of chlorine, acid, Ph, and turbidity.

Answers public inquiries in a professional and courteous manner.

Drives to city facilities, vendors, training programs, and local and regional meetings as necessary.

SUPERVISORY RESPONSIBILITIES: Directs work activities of Parks Maintenance Technician I as well as seasonal or temporary help, CE2 students, and community service volunteers.

COMPETENCY: To perform the job successfully, an individual should demonstrate the following competencies:

Customer Service - Responds promptly to customer needs; Responds to requests for service and assistance.

Professionalism - Approaches others in a tactful manner.

Organizational Support - Follows policies and procedures.

Planning/Organizing - Prioritizes and plans work activities; Uses time efficiently.

Quality - Demonstrates accuracy and thoroughness; Looks for ways to improve and promote quality; Applies feedback to improve performance; Monitors own work to ensure quality; Looks for ways to improve and promote quality.

Quantity - Completes work in timely manner.

Safety and Security - Observes safety and security procedures; Determines appropriate action beyond guidelines; Reports potentially unsafe conditions; Uses equipment and materials properly.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Special Skill & Ability: Demonstrated skill in the operation of park maintenance equipment. Skill in basic carpentry and painting.

Ability to follow written and oral instructions and to exercise good judgment. Ability to perform strenuous manual tasks and to withstand exposure to variable weather conditions. Ability to establish and maintain effective working relationships with other employees and the general public. Ability to ascend to and work in high places as necessary.

Technical Knowledge & Ability: Considerable knowledge of the standard practices, methods, tools and materials used in grounds keeping and landscape maintenance; and the safe use and storage of those tools and materials. Considerable knowledge of horticulture, the control methods and safe application of pesticides for weeds, diseases and insects affecting trees, shrubs and plants, and water quality testing. Ability to read and understand blue prints. Ability to install and repair irrigation systems. Reasonable knowledge of the care and minor and routine maintenance of grounds keeping equipment.

Language Skills: Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Certificates, Licenses, Registrations: Possession of, or the ability to secure possession of within six months, a valid Oregon Commercial Driver's License, an Oregon Pesticide Applicator's License and First Aid and CPR certification. Specific assignments may require possession of, or the ability to secure, state certification for performing assigned duties.

EDUCATION AND/OR EXPERIENCE: Two years of experience in general maintenance of turf, shrubs and trees. Experience in irrigation repair and design. Sufficient education to insure the ability to read and write, and related course work in grounds maintenance preferred. Any satisfactory equivalent combination of experience and training which insures the ability to perform the work may substitute for the above.

PHYSICAL DEMANDS & WORK ENVIRONMENT: The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms and stoop, kneel, crouch, or crawl. The employee is frequently required to climb or balance. The employee is occasionally required to talk or hear and taste or smell. The employee must regularly lift and /or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions and uneven, slippery terrain. The employee is frequently exposed to moving mechanical parts and fumes or airborne particles and toxic or caustic chemicals. The employee is occasionally exposed to vibration, pesticides and fertilizers. The employee is occasionally exposed to high, precarious places; risk of electrical shock and vibration. The noise level in the work environment is usually loud.